

CS-10-197

(Contract Management Use only)

# CONTRACT APPROVAL FORM

**CONTRACT TRACKING NO.**

**CM1713**

## CONTRACTOR INFORMATION

Name: Bug Out Service

Address: 5951 Arlington Expressway Jacksonville Florida 32211  
City State Zip

Contractor's Administrator Name: Nikki Simpson Title: Representative - Bug Out Service

Tel#: 904-743-8272 Ext. 4507 Fax#: \_\_\_\_\_ Email: nsimpson@bugoutservice.com

## CONTRACT INFORMATION

Contract Name: Commercial Pest Service Agreement Contract Value: \$624.00

Brief Description: Provide pest control service for the exterior premises and interior areas of the Animal Control facility. Initial treatment \$48.00 and continuous service in monthly installments of \$48.00 each month for a period of 12 consecutive months.

Contract Dates : From November 2010 to November 2011 Status:  New  Renew  Amend#  WA/Task Order

How Procured:  Sole Source  Single Source  ITB  RFP  RFQ  Coop.  Other \_\_\_\_\_

### If Processing an Amendment:

Contract #: \_\_\_\_\_ Increase Amount of Existing Contract: \_\_\_\_\_ No Increase

New Contract Dates: \_\_\_\_\_ to \_\_\_\_\_ TOTAL OR AMENDMENT AMOUNT: \_\_\_\_\_

### APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION

- |    |  |                        |   |
|----|--|------------------------|---|
| 1. | <u>[Signature]</u><br>Department Head Signature                  | <u>1-24-11</u><br>Date | <u>04621562-546020</u><br>Funding Source/Acct # |
| 2. | <u>[Signature]</u><br>Contract Management                        | <u>1/21/11</u><br>Date |   |
| 3. | <u>[Signature]</u><br>County Attorney (approved as to form only) | <u>4/11/11</u><br>Date |   |
| 4. | <u>[Signature]</u><br>Office of Management & Budget              | <u>4-18-11</u><br>Date |   |

RECEIVED CONTRACT MANAGEMENT 2011 JAN 25 PM 2:53

Comments: \_\_\_\_\_

### COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 4/19/11  
 Ted Selby Date

RECEIVED CONTRACT MANAGEMENT 11 APR 12 AM 10:41

### RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

RECEIVED CONTRACT MANAGEMENT 2011 APR 19 AM 8:08



bugoutservice.com

ARLINGTON-SOUTHSIDE 904-743-8272	MANDARIN 904-262-4184	NORTHSIDE-WESTSIDE 904-778-2280	ST. AUGUSTINE 904-825-4184	CALLAHAN-HILLIARD 904-845-3080
MIDDLEBURG-ORANGE PARK 904-272-9734	ALL BEACHES 904-247-0799	FERNANDINA-YULEE 904-225-9956	GEORGIA 912-882-3891	TOLL FREE 1-877-BUG-U-OUT

fax# 225-9957

# Commercial Pest Service Agreement

Date: 3/24/11

Company Name: Nassau County Animal Services Street Address: 86078 License Rd  
 Billing Address: Same City, State, & Zip Code: Fernandina, FL 32034  
 Home & Business Phone: 904-491-7440 Type of Structure: Animal Shelter  
 Contact Person: Joe Contact Phone Number: 491-7440

*Pest-specific procedures and products will be provided for control of specific pests to be determined by an inspection.*

**Initial Treatment** (First visit) \$ 48<sup>00</sup> plus tax

**Continuous Service:**  Monthly  Quarterly

Bug Out Service will provide service as necessary. **Beginning the month following the Initial Treatment, the Customer must pay the monthly Installment Fee each month for a period of 12 consecutive months.**

The monthly fee is \$ 48<sup>00</sup> plus tax  Int.

This agreement remains in force for one year and shall automatically continue thereafter until suspended by either party.

Bug Out Service agrees to provide pest service for the following general pests: Included when checked:

- Roaches  Rats & Mice  Stored Product Pests  Wasps  Fleas  Centipedes & Millipedes
- Ants (most common ants are included. Certain ants such as: Carpenter, Brown Crazy, White Footed Argentine ants require increased control measures and additional charges will apply.)

**Other:** \_\_\_\_\_ \$ \_\_\_\_\_

**Mosquito Suppression** 90 Day Treatment: \$ \_\_\_\_\_

**NOTE: Bug Out Service has always strived to give the best possible treatments for Mosquito Suppression. This 90 day treatment program will not remove the chances of getting the West Nile virus or other diseases that are transmitted by mosquitoes. This program is intended to suppress the mosquito populations on your property only.**

The service will be provided as follows:

After the initial service has been completed, Bug Out will inspect and treat the exterior premises (adjacent to the structure) at intervals as indicated above. The interior areas will be serviced on an "as needed" basis or upon request by the customer.

Purchaser agrees to the following:

- A. To accept with no undue delay each of the regular pest services.
- B. To comply with Bug Out Service requests to correct conditions, contributing to, or causing, pest infestations (if any exist).
- C. When interior service is included in this agreement, the purchaser agrees to make the interior of the structure readily available for each of the pest services. In the event we cannot gain access to service the interior, Bug Out will service the outside and the regular service charge will be applied.

But Out Service will **NOT** be held responsible for:

- A. The control of any wood destroying insects or flying insects. Additional services are available for an additional fee.
- B. The repair or compensation for present or future damage done to the structure or it's contents by any insect or rodent.

TELEPHONE \_\_\_\_\_

OWNER OR AGENT SIGNATURE Debra 4/19/11

TITLE County Manager

EFFECTIVE DATE OF SERVICE \_\_\_\_\_

REPRESENTATIVE SIGNATURE Nikki Simpson

BUG OUT SERVICE

**Dawn Krass**

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**From:** Dawn Krass  
**Sent:** Tuesday, January 25, 2011 3:39 PM  
**To:** Deborah Biggs  
**Cc:** Dawn Krass  
**Subject:** RE: BJ Barrs and Bug Out

All I saw were the emails back and forth with Charlotte when she asked me to complete the Contract Approval Form on Friday.

*Dawn M. Krass*  
Contract Specialist  
Nassau County Contract Management  
96135 Nassau Place, Suite 6  
Yulee, Florida 32097  
Phone: (904)491-7377 ext 1097  
Fax: (904) 321-2658  
Email: [dkrass@nassaucountyfl.com](mailto:dkrass@nassaucountyfl.com)

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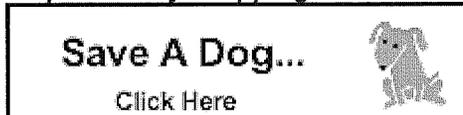
**From:** Deborah Biggs  
**Sent:** Tuesday, January 25, 2011 3:36 PM  
**To:** Dawn Krass  
**Cc:** Charlotte Young  
**Subject:** RE: BJ Barrs and Bug Out

Didn't you get them from Kari? That is where everything was sent back in October.

**It's a Great Day in Nassau County!**

*Deborah L. Biggs*  
Director  
Nassau County Animal Services  
86078 License Road  
Fernandina Beach, FL 32034  
904-491-7440  
904-225-3894 fax

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Help NCAS by shopping and searching through iGive.com. It's free!*



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*Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.*

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**From:** Dawn Krass  
**Sent:** Tuesday, January 25, 2011 2:43 PM

**To:** Deborah Biggs  
**Cc:** Dawn Krass; Charlotte Young  
**Subject:** BJ Barrs and Bug Out

Deborah,

We received the Contract Approval Forms back in the interoffice this afternoon. We need the original agreements as well for Ted to sign.

*Dawn M. Krass*  
Contract Specialist  
Nassau County Contract Management  
96135 Nassau Place, Suite 6  
Yulee, Florida 32097  
Phone: (904)491-7377 ext 1097  
Fax: (904) 321-2658  
Email: [dkrass@nassaucountyfl.com](mailto:dkrass@nassaucountyfl.com)

2/24/2011